

## Operating the AV System in Wendt 410

### Powering On the System

**Tap the touchscreen** anywhere to turn on the system. This will lower and power on both projector screens and turn on the pod monitors.

**NOTE: The system can feel slow to react. Please wait a few moments after pressing any given button.**

### Source Selection



**Select the source** that you would like to display on both of the room's projectors and all of the pod monitors. The source options are Podium PC, Laptop HDMI, and Document Camera.

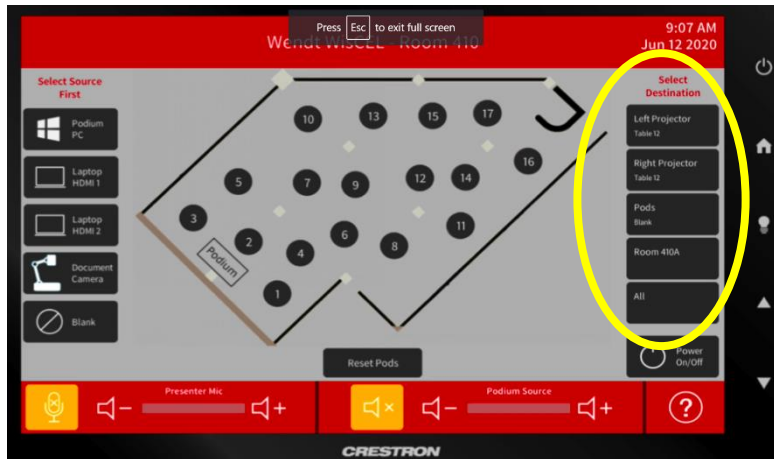
**Podium PC** can be used to share the Podium PC screen. Sign into the Podium PC using your CAE ID.

**Laptop HDMI 1** and **Laptop HDMI 2** allow you to share your personal device's screen. Connect your device using the HDMI cable at the podium and any necessary adapter. A USB-C, mini DisplayPort, and DisplayPort adapter are provided.

**Document Camera** displays what is being shown on the podium document camera. To use the document camera, first press the power button on the document camera itself.

**Blank** will project an all-black screen. This is a good option to use when preparing materials privately before sharing them to the classroom.

## Destination Selection

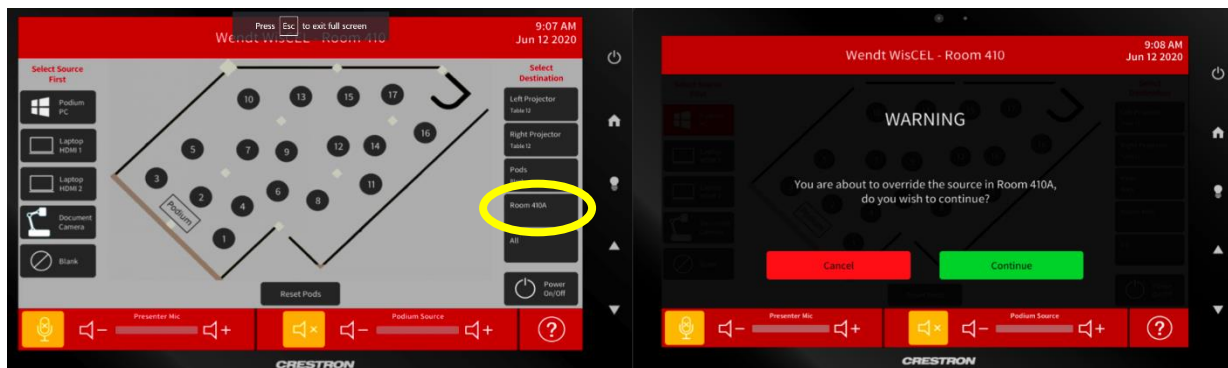


Select the destination(s) for the media.

Choosing **All** will project to the left projector, right projector, and all pod monitors, but each of these options can be selected separately or as custom groups as well.

**TIP:** To stop sharing to a specific destination, select **Blank** as the source followed by the destination that you would like to stop using.

## Connecting Audio and Video to 410A

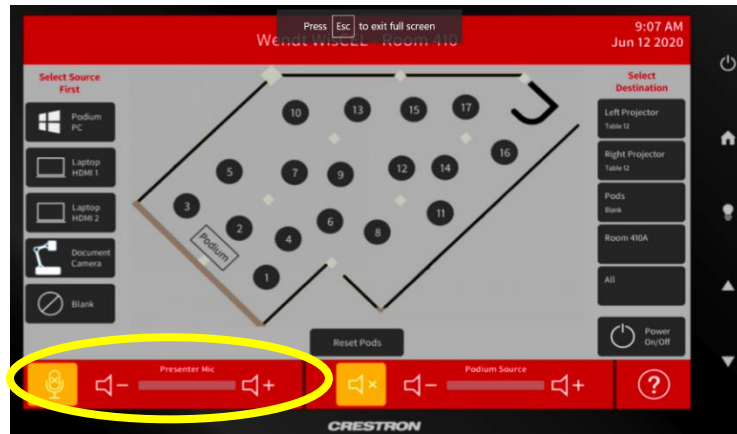


Select **Room 410A** as a destination if you are teaching in both 410 and 410A and would like the microphone and source AV to also be routed into 410A.

**Confirm or cancel** the selection. Cancel the selection if there is a different course in 410A.

**TIP:** If you accidentally connect to 410A you can disconnect by selecting **Blank** as the source followed by **Room 410A**.

## Presenter Microphone Volume



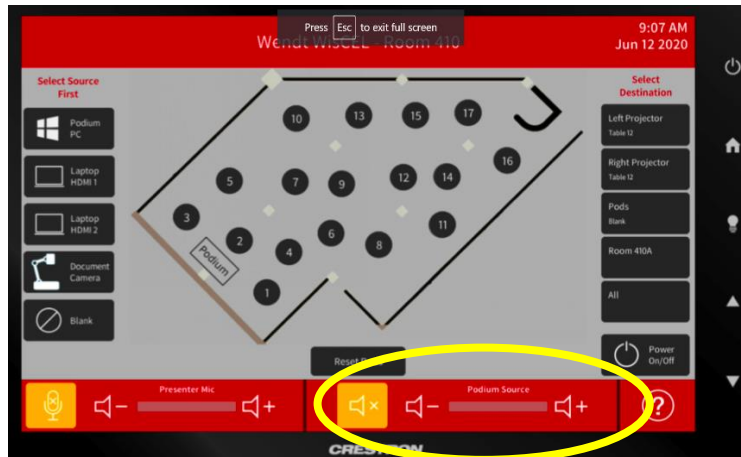
This classroom has two lavalier microphones, which can be used simultaneously.

After switching the microphones on, control their volume using the **Presenter Mic** controls on the touch panel. Please do not change any of the settings on the microphones themselves. Keep in mind that the podium is in an audio dead zone. The volume in the classroom is louder than what you hear at the podium.

**The plus and minus icons** increase and decrease the volume.

**The microphone icon** can be pressed to mute the microphones. When muted, the icon will turn amber.

## Podium Source Volume



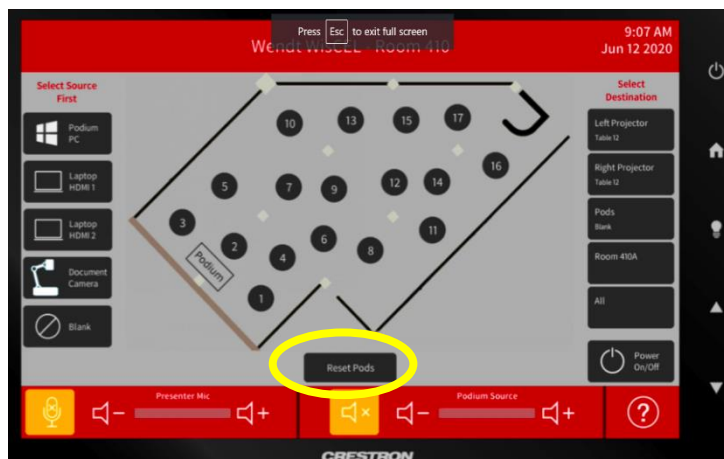
The **Podium Source** volume controls can be used to adjust the volume of the current source.

The **plus and minus icons** increase and decrease the volume.

The **speaker icon** can be pressed to mute the source. When muted, the icon will turn amber.

**TIP:** If you cannot hear any audio and your source is not muted, be sure that the audio output of the device you are using is set to the **Crestron speakers**.

## Reset Pods



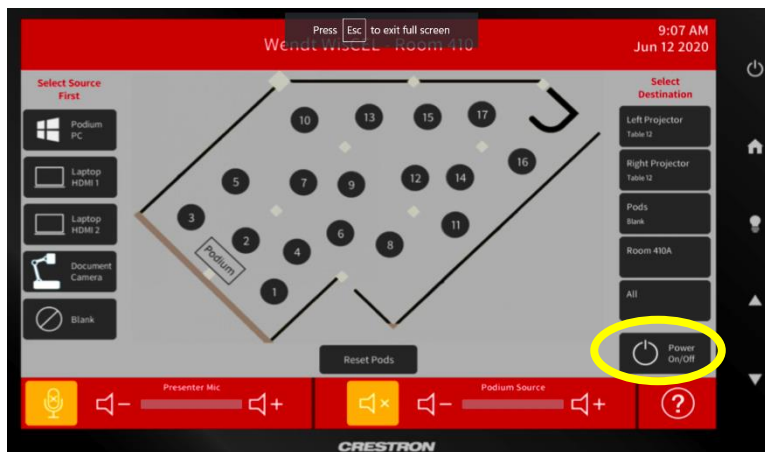
**Reset Pods** displays a WisCEL splash screen on the pod monitors. This screen provides the information needed for students to project their laptop screen onto a pod monitor.

## Project One Pod to All Screens



**Select a pod** to project that pod monitor onto all other pod monitors and projectors. The pod selected as the source will turn red. Each pod has its own assigned number, which is also displayed on digital signs at each pod's table.

## On/Off Options



**Power On/Off** displays options for turning on or off different parts of the system. The system only needs to be powered off at the end of the day.

**System Power Off and Shutdown** turns off the projectors, pod monitors, and audio system, effectively powering down the system at the end of the day.

Though rarely needed, the Power On/Off screen also provides the option to separately power on or turn off each of the projectors and all the pods.