

## Room 410B Projection Instructions

### Connecting to the Projector using HDMI (recommended over VGA)

- At the wall panel, **press the ON button**
- At the wall panel, **select HDMI as the input**
- **Plug the room's HDMI cable into your laptop's HDMI port** or your HDMI adapter

### Adjusting volume

- Adjust the volume on the wall switch if needed. Start at a low volume (2 dots) and increase if needed

### Troubleshooting (student staff are always available to help)

If no image appears on the screen, check your laptop's display settings

- **Windows:**
  - **press [Windows Key]+ [P]** at the same time
  - **select** either Duplicate, Extend, or Second Screen Only
- **Mac:**
  - **Click the Apple Menu** (top left corner of your screen)
  - Select **System Preferences**
  - Select **Displays**
  - You should see two display panes on the Displays screen. One is your Mac and the other is the projector. **Right click on the projector pane**
  - **select** either Extend Display or Mirror for Built-in Retina Display

**Note:** If you do not see two display panes on the Mac Displays screen, **press the Detect Displays button** in the bottom right. If the Detect Displays button is not present, **press [option] and it will appear**. After your computer recognizes the projector as a display, you can right click on the projector screen and select either Extend Display or Mirror for Built-in Retina Display.